# Waste and Reuse Report Requirements

|  |  |
| --- | --- |
| **Purpose of this document** | To outline the content that you require from your waste contractor in order to complete a debrief and report, including reuse of materials. |
| **Who it is for** | The Waste Lead - to share with your waste management supplier. |
| **How to use it** | Read through this document and share it with your waste management supplier to provide key information. |

**As the waste management supplier for <enter festival name>, we invite <enter waste management supplier> to kindly provide the below information under each of these headings.**

**This includes key data and observations for the <enter festival year> edition of the festival.**

## Waste data

Please provide figures from each waste stream and how they were managed.

|  |  |  |  |
| --- | --- | --- | --- |
| **Waste stream** | **Quantity** | **End of life process** | **Notes** |
| General waste | *E.g. 20 tonnes* | *E.g. 95% waste to energy and 5% landfill* |  |
| Glass |  |  |  |
| Cans |  |  |  |
| Plastic |  |  |  |
| Food waste |  |  |  |
| Wood |  |  |  |
| <Add further waste streams if relevant> |  |  |  |
|  |  |  |  |

## Key observations

<Insert your thoughts on what worked well and what requires improvement>

## Actions for next year

<Insert what you would like to improve on regarding reuse next year>

## Reuse data

|  |  |  |  |
| --- | --- | --- | --- |
| **Material stream** | **Quantity reused** | **End of life process** | **Notes** |
| Food |  | *Hired/ Stored for next year/ sent to another organisation to reuse.* |  |
| Wood |  |  |  |
| Fabric |  |  |  |
| Carpet |  |  |  |
| Fencing scrim |  |  |  |
| <Add as required> |  |  |  |
|  |  |  |  |

## Key observations

<Insert your thoughts on what worked well and what requires improvement>

## 

## Actions for next year

<Insert what you would like to improve on regarding reuse next year>